



Who should I talk to if I have a question, comment or concern?

Concern involving your child, e.g. a question about home learning, class learning or behaviour

Concern involving another child eg. Behavioural issues **Please remember do not speak to the child yourself**

Speak to your child's teacher or TA outlining your query, comment or concern

Resolved

No further action

Unresolved after discussion and action taken

Make an appointment in the office to speak to your child's phase leader

Resolved

Unresolved after discussion and action taken

Concern involving a member of staff e.g. to give feedback following a trip

Arrange a meeting to speak to the Assistant Headteachers

Resolved

No further action

Concern involving another parent e.g. inappropriate, intimidating behaviour

Concern involving the Headteacher e.g. has not dealt with a matter in a satisfactory manner following all other avenues

Check the complaints procedure for guidance on how to contact the Chair of Governors

